



FORE YOUR SAFETY!

Promoting Tournament Safety for Employees, Volunteers, Players, and Guests

Surviving an OSHA Inspection

Uh oh, the last group just teed off on Thursday of tournament week and guess who just walked through the gates? An OSHA inspector! After you finish your Red Bull and have a moment to wonder why in the world your event is getting inspected, gather yourself, take a deep breath and follow proper procedure.

Be prepared to present documents such as five years of OSHA 300 logs, safety program rules/procedures, training documentation, incident investigation reports, etc.

Notify senior management and/or your events legal firm immediately for further instructions.

Reason for Inspection

Be confident and greet the inspector with a smile, remember, the inspector is a person too and would like to be treated with dignity and respect. Prior to any inspection, request to see their identification, then sit down with the inspector to discuss the reason for their visit.

If the inspection is in response to an employee you have the right to see the safety complaint. It is possible that the inspection is targeting one of your vendor's operation. If

so, notify your vendor's representative and be sure to escort the inspector around the property during the inspection.

Once the reason for the inspection has been determined, designate a predetermined route that will be followed that is specific to the safety complaint. Ideally, this route will not disrupt current operations. There is no reason to show the inspector any other part of the operation not involved in the safety complaint.



During the Inspection

It is imperative that a tournament representative stays with the OSHA inspector throughout the duration of the visit. It is this person's job to keep the inspector in designated areas, take detailed notes and inform fellow employees about their rights during an inspection.

As the inspector identifies hazards and makes notes, the tournament representative, most likely the Operation Director, should be doing the same. Be prepared with a camera, paper/pen and any other

instrument that the inspector may use in relation to the complaint.

Post Inspection

After the inspection, head back to the initial meeting room to compare notes. Make sure that the same hazards, identified on the inspectors list, are on your list too.

Ask the inspector if there were any hazards identified that need to be abated immediately. These are hazards that could have an immediate impact on employees and/or the tournament operations.

Outline the nature of each violation and provide the inspector with possible abatement techniques and timeframe in which the abatement will be completed.



REMEMBER, stay calm and be honest. Fortunately, in the fluid world of tournament operations most hazards can be abated quickly and at minimal cost.